

**INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Proceedings of the meeting of the Institutional Committee held on 22.01.2019 at 02.00 p.m. in the office of Director, IMSAR, M.D. University, Rohtak

The following members were present:

1. Prof. Raj Kumar
2. Prof. Satyawan Baroda
3. Dr. Naresh Kumar
4. Dr. Jagdeep Singla
5. Dr. Seema Singh
6. Dr. Sonia
7. Dr. Kuldeep Chaudhary
8. Dr. Garima Dalal
9. Dr. Nitu
10. Dr. Saurabh Kant
11. Dr. Priyanka Yadav
12. Dr. Neetu Rani
13. Dr. Sanjay Nandal
14. Dr. Ekta Rani
15. Dr. Aarti
16. Dr. Ishwar Mittal

The following resolutions were taken:

Item No. 1: The committee discussed about the preparation of NAAC and resolved that a committee of the following faculty members be constituted under the chairmanship of Director, IMSAR for preparing the presentation and the same will be discussed on 30th January at 2.00 p.m. in the office of Director.

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| 1. Director, IMSAR | Convenor |
| 2. Prof. Pardeep Ahlawat | |
| 3. Dr. Naresh Kumar | |
| 4. Dr. Ramphul | |
| 5. Dr. Saurabh Kant | |
| 6. Dr. Ekta Rani | |

Item No. 2: The committee took very seriously with regard to conduct of classes regularly and it was resolved that a notice be displayed to advise the students to attend the classes regularly, if they failed to

attend the classes regularly their names must be struck off as per rule. Further it was resolved that a committee of the following faculty members be constituted to develop the mechanism for establishing formal communication to interact with the students of the Institute through bulk SMS or any other media:-

1. Prof. Satyawan Baroda
2. Dr. Kuldeep Chaudhary
3. Dr. Saurabh Kant
4. Dr. Nitu

Any other item:

Item No. 1: It has come to the notice of the committee that teaching assignments assigned to the research scholars must be monitored. In this regard it was resolved that respective supervisors of research scholars will continuously monitor his/her scholars and facilitate in teaching of the paper. With regard to maintenance of attendance of research scholars it was resolved that concerned supervisors will maintain the attendance of the research scholars and get it countersigned by the Director.

Item No. 2: The matter regarding the availability of space to the Research Scholars was discussed in the meeting and it was resolved that they can use computer lab for their research work. Further it was also resolved to make sure that Computer lab remains open from 9.00 a.m. sharp to 5.00 p.m. daily and the incharge of lab be directed accordingly. In case Computer Lab attendant is on leave the key of computer lab should be handed over to the Incharge of the Computer lab.

Item No. 3: It was resolved to revise the syllabi of 5 Year MBA and BBA courses and be implemented from the academic session 2019-2020. Further, Director IMSAR is authorized to constitute the committees in the concerned area and organize a workshop in the month of March, 2019.

Item No. 4: It was resolved to explore the opportunity for the students to join individual subject in different reputed institutes and their credits be transferred in the result of our University.

Meeting ended with a vote of thanks to the Chair.

**CHAIRPERSON
INSTITUTIONAL COMMITTEE**

Endst. No. IMSAR/2019/_____

Dated: _____

Copy of the above is forwarded to the following for information and further necessary action:

1. All the members of Institutional Committee, IMSAR, M.D. University, Rohtak.
2. Director, UCC, M.D. University, Rohtak with the request to upload the proceedings on the University website

**CHAIRPERSON
INSTITUTIONAL COMMITTEE**